



Susan Fajardo

**Master in Theological Studies (Liturgy); Grad Dip Theo (Liturgy);
Master of Laws (LLM); Grad Dip Leg Prac; Bachelor of Laws (LLB);
Bachelor of Science in Commerce (BSC) Acctg.**

CURRICULUM VITAE

ACADEMIC BACKGROUND:

NOTE: In February 2023, I was accepted into the PhD program of the Pontifical Institute of Liturgy (PIL) at the Pontificio Ateneo of Sant'Anselmo in Rome. In July 2023, I was advised that the Institute (PIL) automatically enrolled me in the Licentiate program, (but only to submit an essay not to undertake the full Licentiate program because the Institute credited my units in my Master of Theological Studies major in Liturgy), to satisfy the Licentiate requirement of the PhD studies after which I would have proceeded straight to the PhD program. I was issued my Student Registration Number and password to access student records and resources. I was asked to design and submit my Study Plan to the Principal of the PIL. Classes were supposed to start in October 2023 but I did not proceed due to pressing personal issues.

MASTER OF THEOLOGICAL STUDIES (Liturgy)

Australian Catholic University - Australia

GRADUATE DIPLOMA IN THEOLOGICAL STUDIES (Liturgy)

Australian Catholic University

BAR PRACTICE COURSE

Queensland University of Technology (QUT) - Australia

MASTER OF LAWS (LLM)

Queensland University of Technology (QUT)

GRADUATE DIPLOMA IN LEGAL PRACTICE

Queensland University of Technology (QUT)

BACHELOR OF LAWS (LLB)

Queensland University of Technology (QUT)

BACHELOR of SCIENCE in COMMERCE - ACCOUNTING

College of the Holy Spirit

Manila, Philippines

Recognized by the Australian National Office of Overseas Skills Recognition (NOOSR) as

equivalent to an Australian Bachelor degree

ACADEMIC ACHIEVEMENTS:

- 2018
and
2016
2002
2001
- Archdiocese of Brisbane Theology Scholarship
ACU Centre for Liturgy Postgraduate Scholarship
Australian Catholic University (ACU)
- Archdiocese of Brisbane Theology Scholarship
Australian Catholic University (ACU)
- Student Representative – Law Academic Board
Queensland University of Technology (QUT)
- QUT Delegate - ALSA 2001 Asia-Pacific Conference
QUT Competitor - ALSA 2001 Asia-Pacific
Mooting Championship
Australian National University (ANU), Canberra
- Runner-up – Best Team (Single Member while
opposing team had two members)
QUT Mooting Finals (2001)
- Top Three Mooters
QUT Mooting Competition (2001)

PROFESSIONAL BACKGROUND:

- 2008 - 2017 : **MANAGEMENT CONSULTANT**
(All areas of Corporate Governance)
Brisbane, QLD Australia
- 2008 – 30 June 2014 : **BARRISTER-AT-LAW**
Brisbane, QLD
- 1994 – 2007 : **FOUNDER, MANAGING PARTNER AND**
ACCOUNTANT (1994 – 2007) and CORPORATE
LAWYER (2003 – 2007)
Professional Insurance Consultants
Brisbane, QLD
- 1994 – 1995 : **ACCOUNTANT / MANAGEMENT CONSULTANT**
Public Accountants
Gold Coast, Australia
- 1992 - 1994 : **FINANCIAL CONTROLLER/ACCOUNTANT**
Eastern Waste Recyclers Pty. Ltd.
Southport, Queensland

- 1990 - 1992 : **FOUNDER AND MANAGING DIRECTOR**
(All areas of Corporate Governance)
Professional Management Institute & Consulting Services
(PMICS) – Makati, Philippines
- 1975 - 1990 : **MANAGEMENT POSITIONS**
(Finance/Acctg, Strategic Planning, HR, HRIS,
Mgmt Dev't, Policy Development, Systems Dev't, etc)
San Miguel Corporations
Philippines
- 1973 - 1975 : **MANAGEMENT TRAINEE/INTERN**
Citizens Bank and Trust Company
Philippines

ECCLESIAL MINISTRIES:

- March, 2022 - present : **Creator and Moderator**
Guardians of the Sacred Liturgy – Without Borders
www.guardiansofthesacredliturgy.net
Facebook: Guardians of the Sacred Liturgy Without Borders
- 2015 – 2025 : **Extraordinary Minister of Holy Communion and**
Minister of the Word
St Stephen's Cathedral
Archdiocese of Brisbane
AUSTRALIA
- 2019 – 2024 ; **Adoration Coordinator**
Villa Maria Chapel
Archdiocese of Brisbane
AUSTRALIA
- 2018 – 2024 ; **Mass Coordinator 12N Sunday Mass**
St Stephen's Cathedral
Archdiocese of Brisbane
AUSTRALIA
- 2021 : **Chair, Parish Pastoral Council**
St Stephen's Cathedral
Archdiocese of Brisbane, AUSTRALIA
Hosted and moderated the Lenten Retreat "Return to Me"
(full-day close retreat) for volunteers of St Stephen's
Cathedral
- 2019 – 2021 ; **RCIA Catechist**
St Stephen's Cathedral
Archdiocese of Brisbane
AUSTRALIA

- 2019 – 2020 : **Deputy Chair, Parish Pastoral Council**
St Stephen's Cathedral
Archdiocese of Brisbane
AUSTRALIA
- 2016 – 2019 **Moderator of Group Lenten Reflections**
St Stephen's Cathedral (ceased because of covid)
- 2013 – 2016 : **Volunteer Auditor, Regional Tribunal**
Catholic Province of Brisbane - AUSTRALIA
- 2013 – 2015 : **Member, Liturgy Committee;**
Member, Social Justice Group -
Organized a one-day forum on Refugees and Asylum
Seekers (Oct 2015) which became an Archdiocesan
event attended by representatives from different parishes of the
Archdiocese and internationally known speakers
Sts Peter & Paul Parish, Bulimba QLD
- 2007 – 2012 : **Member, Liturgy Committee;**
Member, Parish Pastoral Council;
Chairperson, Welcoming Committee;
Catechist, RCIA;
Mass Coordinator, Sacristan and
Sacristan/Altar Server;
Liturgist;
Extraordinary Minister of Holy Communion and
Minister the Word
Our Lady of Lourdes Parish, Sunnybank QLD
AUSTRALIA
- 1992- 1993 : **Minister of the Word**
St Joseph's Parish, Tweed Heads NSW
AUSTRALIA
- 1975 – 1990 : **Diocesan Coordinator and Moderator of the**
Catholic Mission Crusade of the Philippines (CMCP
- SHALOM)
Diocese of Malolos, Bulacan, Philippines
- PR Officer/Member, Parish Council; and**
FOUNDING CHAPTER PRESIDENT -
APOSTLESHIP OF PRAYER;
Minister of the Word
Sto. Kristo Parish, Valenzuela, Metro Manila, Philippines
- Asst Secretary/Member, Parish Council;**
CHARTERED REGENT (Founding Circle
President) - Daughters of Mary Immaculate
National Shrine of Our Lady of Fatima Parish, Philippines